



OFFICE OF INSPECTOR GENERAL

Inspector General Selection and Retention Committee Meeting Minutes June 19, 2018, 10:00AM

Note: Below is a summary of the meeting as required by Florida's Sunshine Law; See AGO-82-47. For more detailed information, please refer to the audio file on the Office of Inspector General's website, <http://www.coj.net/departments/inspector-general/inspector-general-committee>

Location: City Hall, St. James Building, 117 West Duval Street, Don Davis Room

1. Call to Order: Committee Chair Judge Elizabeth Senterfitt called the meeting to order at 10:00AM.

2. Pledge of Allegiance: Judge Senterfitt opened with the Pledge of Allegiance.

3. Roll Call - Committee Members Present:

- Brian Aull, Chair, Ethics Commission
- Honorable Charlie Cofer, Public Defender for the Fourth Judicial Circuit
- Sam E. Mousa, Chief Administrative Officer (CAO), designee for Honorable Lenny Curry, Mayor
- Honorable Judge Elizabeth Senterfitt, designee for Honorable Mark Mahon, Chief Judge, and Chair of the Inspector General Selection and Retention Committee
- Honorable Anna Lopez Brosche, City Council President

Committee members L. E. Hutton, designee for Honorable Melissa Nelson, State Attorney for the Fourth Judicial Circuit, and Niki Brunson, Chair of the TRUE Commission, were not present. Quorum was met with five of the seven members present.

Office of Inspector General (OIG) Staff Present:

- Lisa A. Green, Interim Inspector General (IIG), OIG
- Emily Edge, Finance and Intake Unit Manager, OIG

4. Approval of the June 1, 2018, Minutes

Judge Senterfitt asked the Inspector General Selection and Retention Committee (Committee) if there were any questions or corrections to the June 1, 2018, minutes.

CAO Sam Mousa motioned to approve the June 1, 2018, meeting minutes as circulated. Brian Aull, Chair of the Ethics Commission, seconded. **Motion Carried.**

5. *Selection of Inspector General, including possible request to waive portion of Ordinance Code, Sec. 602.305 (a) that reads, "... from a list of qualified candidates submitted by the Jacksonville Employee Services Department."*

Judge Senterfitt explained that in the June 1, 2018, meeting, the Committee discussed recommending Lisa A. Green for the permanent Inspector General position and waiving the portion of the Ordinance Code that requires the Committee to select the Inspector General from a list of candidates submitted by the Employee Services Department. In that meeting, the Committee decided to wait to vote on the permanent Inspector General position in order to allow for a meeting to be publically noticed with the permanent selection of an Inspector General listed as an item for consideration on the agenda and public notice.

Charlie Cofer, Public Defender, stated he believes the Committee had a substantive discussion during the last meeting, and he motioned to recommend the appointment of Lisa A. Green as the permanent Inspector General and recommend City Council waive the portion of *Ordinance Code, Sec. 602.305 (a)* that requires the selection to be from a list of qualified candidates submitted by the Jacksonville Employee Services Department. CAO Sam Mousa seconded.

Honorable Council President Anna Brosche stated she wants to reiterate statements from the last meeting. The OIG has had challenges and issues with continuity, and in the interest of morale and moving the office forward, she supports the selection of IIG Green for the permanent Inspector General position. Council President Brosche stated the Committee will always have the opportunity in the future to evaluate IIG Green's performance, make adjustments, or communicate any issues.

CAO Sam Mousa asked to verify that this meeting was publically noticed. Emily Edge, Finance and Intake Unit Manager for the OIG, confirmed that the meeting notice and agenda were posted to the bulletin board in City Hall, emailed to the "City C" e-mail group, and posted on the OIG website.

Judge Senterfitt stated that L.E. Hutton, State Attorney's Office, could not attend the meeting today, but he has worked with IIG Green and expressed his support of IIG Green. For the sake of continuity, experience, and morale IIG Green seems to be the right selection at this time.

6. *Comments from the Public*

Judge Senterfitt asked if there were any public comments before the Committee voted. City of Jacksonville citizen John Nooney came to the podium to speak. Mr. Nooney stated that public trust has been crushed in the City. Mr. Nooney cited legislation 2014-769 and 2015-765 and stated the bottom line is to restore public trust in government. Mr. Nooney expressed his support for the appointment of IIG Green as the permanent Inspector General. Mr. Nooney stated he never got the opportunity to personally work with Inspector General Cline or Inspector General Hoffman. Mr. Nooney thanked the Committee for listening and allowing him to participate in the process. [Mr. Nooney completed and submitted a "Request to Speak" card.]

Selection of Inspector General, Continued From Section 5 Above

Committee members voted on the motion to recommend the appointment of Lisa A. Green as the permanent Inspector General and recommend City Council waive the portion of *Ordinance Code*, Sec. 602.305 (a) that requires the selection to be from a list of qualified candidates submitted by the Jacksonville Employee Services Department. **Motion Carried.**

The Committee discussed the previous salaries for Inspector General (IG) Cline (\$160,000/year) and IG Hoffman (\$135,000 to start, plus an additional \$10,000 upon certification as an Inspector General by the Association for Inspectors General [AIG]). Judge Senterfitt recommended that the Committee offer IIG Green the same contract that was offered to IG Hoffman. The Committee reviewed the Ordinance appointing IG Hoffman, with the attached contract, and the Ordinance appointing IG Cline, with no attached contract. IG Cline and IG Hoffman were not certified when they were offered the position. Cline had experience with Inspector General work; Hoffman did not. IIG Green does have extensive experience within an Office of Inspector General. IIG Green is not certified as an Inspector General.

CAO Mousa inquired about the process for AIG certification. IIG Green explained that the certification includes a week-long course and an exam. Certification is granted upon successful completion of the exam. IGs who are members of the AIG are certified through this process.

CAO Mousa spoke via telephone with Diane Moser, Director of Employee Services Department, and verified that IG Cline did not have a contract. The salary range for the position of Inspector General is currently \$135,600 - \$221,400. CAO Mousa explained that the salary range for Directors within the City is \$139,000-\$145,000.

Council President Brosche motioned that the Committee recommend offering IIG Green the same contract offered to IG Hoffman but increase the starting salary to \$140,000, with an increase of \$10,000 upon successful completion of IG certification. CAO Mousa seconded. **Motion Carried.**

Council President Brosche stated the filing deadline for City Council is tomorrow at 3PM. The Committee decided to try and finish the minutes, contract, and appointing legislation for tomorrow's deadline. If not feasible, the legislation could be included on the June 26th addendum. Council President Brosche stated she will coordinate with Peggy Sidman, Office of General Counsel, to complete the contract and legislation.

7. Adjournment

Judge Senterfitt adjourned the meeting at 10:37AM.

Note: Committee Chair Judge Senterfitt reviewed and approved the minutes on June 19, 2018, at 3:33PM. These minutes will be presented to the entire Committee during the next regularly scheduled meeting.